

Town of Saugerties Senior Education Commission
Monday December 16, 2019
Meeting Notes

The meeting was called to order at 9:30 am by Chairperson Susan Davis in the conference room at Saugerties Town Hall.

Laura Phillips agreed to serve as scribe for the meeting.

Present: Susan Davis, Susan Puretz, Peg Nau, Norm Bowie, Laura Phillips and town liaison LeeAnne Thornton. There were no absences.

Chairperson Susan Davis noted that notice of the meeting had been duly published in 3 locations and that she had received no public comments. No members of the public were present today.

Susan Davis expressed our appreciation to Norm Bowie, for his service since the inception of the commission in April, 2018. Norm is retiring on December 31, 2019, which is the end of his appointed term. Leeanne Thornton, liaison from the town board to the SEC, added her thanks to Norm and indicated the town board's satisfaction with the work of the SEC and added high praise for the Lifespring: Saugerties Adult Learning Community.

Thanks were also expressed to the town for the help in setting up chairs at the Saugerties Library for Lifespring presentations held there and for the advice and information given by Town Supervisor Fred Costello to Natalee Rosenstein and Susan Davis regarding possible offsite trips. This is in addition to the usual assistance of the town with our registration process.

Laura Phillips made a motion, and seconded by Susan Puretz, that we renew the Senior Education Guidelines after updating the guidelines of Sept 2018 with current dates. During discussion, it was decided to update the second paragraph regarding policies and procedures as well.

1. In the first sentence, strike "for the remainder of the 2018 calendar year and" and change dates to "January 1, 2020 through December 31, 2020."
 2. In the second sentence change "in June, 2017" to "on May 29, 2019."
 3. Change the wording of the second paragraph to "Policies and procedures as established by the Lifespring Board of Directors shall remain in effect."
 4. Fourth paragraph, strike "for the remainder of the 2018 calendar year and" and change dates to "January 1, 2020 through December 31, 2020."
- Passed unanimously. The full text of the revised guidelines is attached.

Susan Puretz thanked the chairperson for all the work she has done communicating with the town board and complying with town policies regarding advance notice of meetings and posting of the SEC meeting minutes.

A motion was made by Laura Phillips and seconded by Susan Puretz to recommend to the Saugerties Town Board that Fran Jacobson be appointed by the town to the vacant SEC position starting January 1, 2020 and ending December 31 2023. Passed unanimously. Susan Davis will convey the SEC's official recommendation to Supervisor Costello and she will submit a brief bio that Fran will provide. Laura Phillips made a motion, seconded by Susan Puretz to adjourn. Passed unanimously. Meeting adjourned at 10:10 am.

Laura Phillips

REVISED SENIOR EDUCATION COMMISSION GUIDELINES – December 16, 2019

In order to insure the continued success and high level of achievement that Lifespring has attained, the Senior Education Commission of the Town of Saugerties assigns the responsibility for the smooth and continuing operation of Lifespring to the members of the LS Board of Directors from January 1, 2020, through December 31, 2020. This will include the electing of officers, members-at-large, and appointing Committee Coordinators (full and ad hoc) as outlined in the LS By-Laws amended and approved on May 29, 2019. The Lifespring Board will be responsible for overseeing the daily operations of Lifespring.

Policies and procedures as established by the Lifespring Board shall remain in effect.

The Lifespring Board of Directors will keep the Senior Education Commission informed of the status and operation of Lifespring by providing the Commission and the Town Board Liaison with copies of the minutes of all official Board meetings, LS catalogs, newsletters, etc. In addition, the Senior Education Commission reserves the right to review and approve any proposed By-Law changes, to approve any increase in membership fees, and to act as the interface between LS and the Liaison from the Saugerties Town Board, and/or the Town Supervisor and Town Board. Any requests by LS for new and/or additional Town Services will be reviewed either by the Commission or Senior Education Commission chairperson. The Commission reserves the right to remove any LS officer for cause. Vacancies on the LS Board will be filled according to the process outlined in their By-Laws.

This revised agreement will be in effect January 1, 2020, through December 31, 2020.